

BYLAWS OF NAYAWIN RAR LODGE, ORDER OF THE ARROW

TUSCARORA COUNCIL, SCOUTING AMERICA

PREAMBLE

We, the Arrowmen of the Tuscarora Council of Scouting America, in order to further the mission and purpose of the Order of the Arrow within our Council, Lodge, Districts, Chapters, and Units, and to nurture lives led by the admonition of our great and honored Order hereby ordain and establish the following bylaws for our lodge, Nayawin RaR in the spirit of Brotherhood, Cheerfulness, and Service – WWW.

VISION

To be why Scouts want to stay in Scouting.

MISSION

To achieve the mission of Scouting America through transformative fellowship that ignites limitless Scouting journeys.

PURPOSE

As Scouting's National Honor Society, we forge lifelong bonds among the leaders in Scouting and:

- Recognize those who exemplify the Scout Oath and Law in their daily lives and, through that recognition, cause others to act in the same way.
- Reinforce a life purpose of leadership in cheerful service to others.
- Create and deliver peer-led, adult-guided, advanced leadership experiences for Scouts and Scouters that positively impact their unit, community, and ultimately our nation.
- Be an integral part of Scouting America and encourage participation in all it offers through units, outdoor adventures, and national events to further the Scouting experience.

ARTICLE I

NAMES, INSIGNIA, AND AFFILIATION OF THIS LODGE

Sec. A. The name and number of this Lodge of the Order of the Arrow shall be Nayawin RaR Lodge No. 296, WWW, BSA

Sec. B. This lodge shall be affiliated with the Tuscarora Council No. 424 of Scouting America, located in Goldsboro, North Carolina, and shall be under the supervision of the Council's Camping Committee or its successor and the direct administrative authority of the Council Scout Executive.

Sec. C. The totem of this Lodge shall be the image of a Nighthawk, yellow crescent moon, and red arrow.

Sec. D. The standard set of colors for Lodge emblems shall be yellow, white, black, red, and light blue.

- Each member shall be entitled to purchase the official Lodge flap patch in unlimited quantities.
- Proof of membership must be demonstrated prior to purchase.
- The Lodge Executive Committee, upon recommendation of the Lodge membership, shall determine the design of the pocket flap.
- A service pocket flap patch for the Lodge may be designed and obtained on a basis of one per member per service project with the approval of the Lodge Executive Committee upon recommendation of the Lodge membership.
- Order of the Arrow sashes shall be worn only at Order of the Arrow functions.

Sec. E. This Lodge shall be divided into Chapters according to the way the Council is divided into districts.

- Torhunta shall be Allogogan
- Neusiok shall be Shaw RaR Ren.

ARTICLE II

MEMBERSHIP STANDARDS

Sec. A. The procedures for unit nominations and elections for all Ordeal candidates, as well as the requirements for membership in Nayawin RaR Lodge, shall be in accordance with the latest edition of the Order of the Arrow Handbook.

Sec. B. The Lodge shall conduct Call-Out ceremonies for the Ordeal Candidates during any official council event, (District or Council) of the Tuscarora Council. The Lodge shall conduct no more than one Call-Out ceremony within a 7-day time period.

Sec. C. Attainment of Brotherhood membership shall be in accordance with the latest edition of the Order of the Arrow Handbook. Each Brotherhood candidate shall write a letter in accordance with the guidance set forth in the latest edition of the Order of the Arrow Handbook. Said letter shall be signed by the Chapter Chief and Adviser, with such signature guaranteeing possession by the candidate of all proper knowledge. This letter shall be delivered according to the accepted event procedures.

Sec. D. Attainment of the Vigil Honor shall be in accordance with the latest edition of The Order of the Arrow Handbook and the accepted nomination procedures of Nayawin RaR Lodge.

Sec. E. Brothers under the age of 21 shall have voting rights in the Lodge. Brothers 21 years of age and older shall be advisers.

Sec. F. Good Standing

A Brother of Nayawin RaR Lodge shall be considered in good standing when the following conditions are met:

- The Brother is currently registered with Scouting America in a unit or position recognized by the Tuscarora Council.
- The Brother has paid current Lodge dues for the applicable calendar year as established by the Lodge Executive Committee.
- The Brother conducts themselves in accordance with the Scout Oath and Scout Law while participating in Lodge activities.
- The Brother remains in compliance with all policies of Scouting America and the Tuscarora Council.

Brothers who fail to meet these requirements may be considered out of good standing and may be restricted from voting, holding office, or participating in Lodge functions until the conditions of good standing are restored.

Sec. G. Youth Protection and Safety Standards

All members of Nayawin RaR Lodge, Order of the Arrow, will uphold all national Safeguarding Youth Training (SYT) policies, the Guide to Safe Scouting, and any additional policies outlined by the Tuscarora Council and Scouting America at all Lodge events or when acting in any capacity for the Order of the Arrow. The safety and well-being of all participants is paramount.

1. Youth Protection Standards

Adult leaders and youth members share the responsibility for the safety of all participants in the program, including adherence to Youth Protection and health and safety policies.

- **Buddy System:** The buddy system must be utilized in all Scouting activities.
- **Privacy and Technology:** The use of smartphones, cameras, mirrors, drones, or similar devices in areas or situations where privacy is expected is strictly prohibited.
- **Open Programs:** All aspects of the Scouting program are open to observation by parents and leaders. Secret organizations are not permitted within the Order of the Arrow or Scouting.
- **Inappropriate Behavior:** Hazing, initiations, bullying, harassment (verbal, physical, or cyber), inappropriate public displays of affection, and any form of sexual activity are strictly prohibited.
- **Attire and Conduct:** Appropriate attire must be worn at all times, and members must demonstrate respect toward others.

2. Safeguarding Youth Training (SYT)

All adult Lodge members must maintain current Safeguarding Youth Training (SYT) certification at all times, as required by Scouting America.

- Safeguarding Youth Training ensures all members are aware of Scouting America's policies and equipped to uphold them effectively.
- While SYT certification is not mandatory for youth members, it is strongly encouraged.
- All members of the Lodge Executive Committee (LEC), including youth officers, shall maintain current Safeguarding Youth Training (SYT) or related certifications like Peer on Peer at all times. Due to the elevated leadership responsibilities and higher standards of conduct required of LEC members, failure to maintain current certifications may result in limitations on participation or eligibility to serve on the LEC. Any exceptions or participation limitations will be reviewed and handled by the Lodge Key 3.

3. Reporting Requirements

Adult leaders and youth members have a responsibility to recognize, respond to, and report all Youth Protection violations and abuse.

Reporting Policy Violations

- All policy violations or behaviors must be reported to the Scout Executive.
- Alternatively, policy violations may be reported to the Scouts First Helpline if the Scout Executive is not available.

4. Denial, Expiration, or Revocation of Registration

As a private membership organization, Scouting America reserves the right to set standards of membership and leadership. This includes the ability to deny, expire, revoke, or otherwise limit or bar registration or affiliation with Scouting America, any local council, or any other affiliated organization. These procedures are expressed in the publication *Procedures for Maintaining Standards of Membership and Leadership*, but that Scouting America retains the right to act as deemed appropriate in its sole discretion.

5. Responsibilities of Local Council

The local council is responsible for promoting and supporting the Scouting program, ensuring compliance with Scouting America's Bylaws, Rules and Regulations, and policies.

6. Behavior and Conduct Expectations

- Adult leaders are responsible for monitoring behavior and intervening when necessary to maintain a safe environment.
- Acts of physical violence, sexual activity, emotional or spiritual abuse, unauthorized weapons, hazing, discrimination, harassment, initiation rites, bullying, cyberbullying, theft, verbal insults, drugs, alcohol, and pornography are strictly prohibited.
- Anyone who fail to compile with any and all Safeguarding Youth Training (SYT) polices shall be considered out of good standing in the Lodge at the discretion of the Lodge Key 3.
- **Public Displays of Affection:** Any show of affection will operate under a **one-warning system**. After receiving the first warning, any further violations may result in immediate removal from the Lodge.

ARTICLE III

OFFICERS AND ADVISERS

Sec. A. The Council Scout Executive of the Tuscarora Council shall be the Supreme Chief of the Fire of Nayawin RaR Lodge. The Supreme Chief of the Fire shall be the final authority over the Order of the Arrow within the Council.

1. The Supreme Chief of the Fire shall invite the Brothers of Nayawin RaR Lodge under the age of 21 to democratically elect leadership to govern, operate, and implement the program of the Order of the Arrow within the Tuscarora Council.
2. The Supreme Chief of the Fire shall direct the Brothers of Nayawin RaR Lodge over the age of 21 to advise and support the governing, operating, and implementation of the program of the Order of the Arrow within the Tuscarora Council.

Sec. B. The officers of this Lodge shall be the following: Lodge Chief; Vice Chief of Operations; Vice Chief of Membership; Vice Chief of Ceremonies; Vice Chief of Communication; Vice Chief of Finance. **All officers shall be under 21 years of age for their entire term.**

1. The Immediate Past Lodge Chief shall serve as a voting lodge officer until (a) 365 days have elapsed since their term as Lodge Chief ended or (b) their twenty-first birthday – whichever occurs first. The Immediate Past Lodge chief can be counted towards the attainment of a quorum.
2. The Immediate Past Lodge Chief shall not have the authority to make or second a motion during a meeting of the Lodge Executive Committee.

Sec. C. The officers of each Chapter shall be the following: Chapter Chief; Chapter Vice Chief; Chapter Secretary. **These officers must be under 21 years of age for their entire term.**

1. The duties of these Chapter Officers shall be listed in the Lodge Operating Procedures. Additional duties may be assigned to them by the Lodge and Chapter Chiefs as they deem necessary for the successful operation of the Lodge.

Sec. D. An election of Lodge Officers shall occur annually on Saturday afternoon at the Lodge Fall Fellowship. An election of Chapter Officers shall occur no sooner than the election of Lodge Officers and no later than that Chapter's first meeting after Fall Fellowship.

The terms of all Lodge and Chapter Officers shall begin on January 1st and conclude on December 31st of the same calendar year. Installation of officers shall occur at the Lodge Banquet or the first event of the new year, as determined by the Lodge Executive Committee.

1. A vacancy in the office of Lodge Chief shall be filled by the Vice Chief of Operations, who shall serve until a special election can be held. A special election shall be held within thirty (30) days of the occurrence of the vacancy.

2. Vacancies in other Lodge offices shall be filled by appointment of the Lodge Chief. The appointment must be approved by a majority vote of the Lodge Executive Committee.
3. Vacancies in Chapter Offices shall be filled in the same manner as outlined above, substituting the word "Chapter" for "Lodge."

Sec. E. The process for the election of lodge officers shall be as follows:

1. The Lodge Chief shall open a formal Lodge Meeting and open the floor for nominations for a given position starting with Lodge Chief followed by Vice Chief of Operations, Vice Chief of Membership, Vice Chief of Ceremonies, Vice Chief of Communication, and the Vice Chief of Finance. In order to be nominated, a potential candidate must have submitted a letter of intent to the LEC as specified by the event protocols. Should no candidate meeting these conditions be nominated, the Lodge Chief shall open the floor for nominations without a Letter.
2. Should the Lodge Chief be nominated for a position, they shall appoint the Immediate Past Lodge Chief as the chairman of the election. In the event the Immediate Past Lodge Chief is not present or is over the age of 21, the next highest ranking Lodge Officer who is not running shall be appointed the chairman of the election.
3. Once a nomination has been made and seconded, the Lodge Chief shall inquire of the nominee their intentions to accept the nomination. If an affirmative answer is given the nominee shall be considered a candidate.
4. When all nominations for a given office have been made the Lodge Chief shall request a motion be made to close the floor for nominations. After a motion, second, and affirmative vote the floor shall be declared closed.
5. The Lodge Chief shall direct the candidates to inform the brothers present of their qualifications for the office in question.
6. Each chapter shall cast one vote per brother present at the election, up to ten votes.
7. The first candidate to reach a majority of votes shall be declared the winner. Should three or more candidates be running and all fail to reach a majority, the Lodge Chief shall announce vote totals and the candidate with the lowest number of votes shall be removed from the list of candidates. Voting shall continue in this

fashion until one candidate receives a majority of votes and can be declared the winner.

8. Should two candidates each receive 50% of the votes cast, the Lodge Chief shall immediately direct the brothers to vote a second time. If a second vote results in another tie, the Lodge Chief shall declare the election deadlocked. The Lodge Chief shall read this subsection of the bylaws to the brothers present, explaining that one final vote shall be taken.
 - a. If the third vote results in a tie, the Lodge Chief shall cast sufficient votes for the candidate of their choice to be declared the winner.

Sec. F. The Council Scout Executive appoints the Lodge Adviser. The Lodge Adviser in conjunction with the Council Scout Executive appoints Chapter Advisers. Lodge and Chapter Committee Advisers are appointed by the Lodge Adviser in consultation with the Lodge Chief, appropriate Chapter Chiefs, Chapter Advisers, and Staff Advisers. All advisers must attain or be above the age of 21 during their tenure as an adviser.

Sec. G. Removal from Office

An elected officer may be removed from office by a two-thirds (2/3) vote of the appropriate Executive Committee for failure to perform their duties in a satisfactory manner. The Lodge Key 3 must approve the removal request before any proceedings begin.

1. Notice to the Officer: The officer being considered for removal shall be notified at least twenty-four (24) hours in advance of the meeting in which removal will be considered. This notice shall include (a) a summary of the reason(s) the officer is being considered for removal and (b) the exact date and time the matter will be heard.
2. Right to Respond: The officer being considered for removal shall be given an opportunity to respond and provide a statement on their own behalf prior to the vote. The officer is not required to be present for the Executive Committee to proceed, provided proper notice was given.
3. Decision and Documentation: After discussion and a vote, the decision shall be documented in the official meeting record. If the officer is removed, the vacancy in their office shall be filled as stated in Section D.
4. Written Notification of Outcome: Following the decision, written notice shall be sent to (a) the officer and (b) all the members of Lodge Executive Committee. The notice sent to the Executive Committee shall include the decision and a brief summary of the reason(s). The notice sent to the officer shall include the decision and a more detailed summary of the reason(s) for removal.

ARTICLE IV

THE EXECUTIVE COMMITTEE

Sec. A. The Lodge Executive Committee shall consist of the Arrowmen Outlined in Article III, Section B and the two Chapter Chiefs. Prior to the convening of a meeting of the Lodge Executive Committee, the Lodge Chief shall give due notice to the officers established in Article III, Section B and their Advisers, as well as all Chapter Chiefs and Advisers, the Chairmen and Advisers of all standing and ad-hoc committees, the Council Scout Executive, Lodge Adviser, and Lodge Staff Adviser.

1. A quorum shall consist of the Lodge Chief and any four voting members of the Lodge Executive Committee.
2. Should less than four voting members convene at a Lodge Executive Committee meeting, all motions shall require unanimous support to be approved.

The Lodge Chief shall select the meeting times and locations of all Lodge Executive Committee meetings in consultation with the Lodge Adviser and Lodge Staff Adviser.

ARTICLE V

LODGE ACTIVITIES

Sec. A. A formal gathering of Arrowmen of Nayawin RaR Lodge for the purpose of conducting the business of the Order of the Arrow shall be opened with the Obligation of the Order of the Arrow and shall be closed by the singing of the Song of the Order of the Arrow.

Sec. B. The Lodge Executive Committee shall adopt and announce an annual calendar for the year of their term. The calendar shall be announced prior to the first event after said officers' election.

Sec. C. The annual business meeting shall be held during the Fall Fellowship

Sec. D. Only Brothers in good standing with the Lodge, as defined in Article II, shall be permitted to attend Lodge events.

Sec. E. The proper attire for all Lodge meetings is the official Scouting America Field Uniform, and the Order of the Arrow sash.

ARTICLE VI

DUES AND FINANCES

Sec. A. Lodge funds shall be maintained in a single account in conjunction with the Tuscarora Council.

The Vice Chief of Finance shall propose a budget annually for the approval of the Lodge Executive Committee, giving due consideration to the needs of each activity and program of the Lodge. The Lodge shall maintain strict financial records.

Sec. B. Dues shall be collected annually in the amount set forth by the Lodge Executive Committee. They must be paid according to the guidance set forth by the Lodge Executive Committee.

Lodge dues shall correspond with the calendar year and shall be valid from January 1st through December 31st of that year, regardless of the date payment is made.

Brothers who have not paid dues for the current calendar year shall be considered not in good standing with the Lodge until such dues are paid.

Members in the military service of the United States stationed outside of the Council area are to notify the Vice Chief of Communication so that they may remain on the active roll without payment of dues through their term of service.

Sec. C. There shall be an induction fee payable prior to the time of registration of all candidates for the Ordeal. For such, each new Ordeal member shall receive:

- Order of the Arrow Ordeal sash.
- Standard Lodge pocket flap.
- Order of the Arrow Handbook

ARTICLE VII

AMENDMENTS OF THESE RULES

Sec. A. Amendments of Article I shall be presented to the entire Lodge body and passed by a 2/3 majority.

Sec. B. For the purposes of this Article, a “Lodge meeting” refers to an official meeting of the Lodge Executive Committee (LEC), including in-person or virtual meetings, where Lodge business may be conducted with a quorum present. Amendments to any other Article of these Bylaws may be made at any Lodge meeting.

Proposed amendments that make a significant change to Lodge policy, structure, membership requirements, officer responsibilities, or Lodge operations must be submitted in writing to the Lodge Executive Committee at least thirty (30) days in advance of such a meeting.

Minor amendments, including spelling/grammar corrections, formatting changes, and clarifications, must be submitted in writing to the Lodge Executive Committee at least twenty-four (24) hours in advance of such a meeting. Determination of whether an amendment is considered minor or significant—including whether a clarification changes the intent or enforcement of an Article—and whether an amendment requires expedited review due to a sense of urgency shall be decided by the Lodge Key 3, whose decision shall be final.

A two-thirds (2/3) vote of the voting Committee members present shall be required for approval. All revisions to the Lodge Bylaws are to be communicated to the Lodge Membership.

Sec. C. These Bylaws are in accordance with all policies of the national organization of the Order of the Arrow and with the Eastern Region – Section E8.

In the event any error is discovered, the appropriate revisions shall be made by the Lodge Executive Committee.

- These rules were adopted by the Lodge Executive Committee on November 2, 1991 and approved by the Council Scout Executive on December 21, 1991.

- Revisions to these Bylaws were adopted by the Lodge Executive Committee on March 16, 2024.

- The most recent revision to these Bylaws was adopted by the Lodge on 10/12/24.

Pertaining to Article 1, section C.

- Revisions to these Bylaws were adopted by the Lodge Executive Committee on 2/17/25. Updates changing references from Boy Scouts to Scouting America.